

Central City Cyberschool of Milwaukee

Student Acceptable Use Policy for Computers, Network, and Internet Access

Central City Cyberschool of Milwaukee supports the need for access to rich information resources for all of our students and teachers. Access to computers and the network services will be provided to students who agree to and demonstrate appropriate use and practices outlined in this Acceptable Use Policy.

Purpose

The purpose of the technology resources at Central City Cyberschool of Milwaukee is to provide its' users with access to services and resources that will encourage learning beyond the classroom walls. Students will use resources such as the World Wide Web, e-mail, blogs, and other electronic information resources and equipment that are deemed age and developmentally appropriate under the supervision of a teacher or Paraeducator.

The use of a computer, network, Internet and e-mail is a privilege, not a right. Inappropriate use will result in suspension and /or cancellation of these privileges. Teachers and administrators will deem what is inappropriate use based on the guidelines below. Their decision is final. It is important that students, parents and teachers read and understand the following guidelines to this agreement. Computer and network use will not be granted until this agreement is signed and returned to school.

Examples of inappropriate use include, but are not limited to:

- Downloading or installing unauthorized software or files,
- Using profanity in email messages,
- Accessing unauthorized web sites,
- Physically mistreating hardware, or changing computer settings in any way,
- Attempting to disrupt the network,
- Altering of another person's data,
- Printing without permission, and/or
- Not following directions of a Cyberschool staff member regarding computer use.

Personal Safety and Security

- Students will NOT post personal contact information about themselves or other people, including home address, telephone number, school address, personal photographs, and so forth.
- Students are NOT permitted to enter chat rooms, unauthorized blogs, bulletin boards, or any other social networks under ANY circumstances.
- Students will NOT agree to meet with someone they have met online.
- Students will IMMEDIATELY disclose to a teacher or other staff member any message received that is inappropriate.
- Students are NOT permitted to use other students' usernames, passwords, files, or folders.
- Students are NOT permitted to give out their usernames and/or passwords.
- Students will NOT alter any data except their own, when authorized to do so.
- No file or software of any kind is to be downloaded or installed without approval of a teacher or administrator.
- Students will IMMEDIATELY tell a teacher if the student suspects any security risks.

- *Students will NOT attempt to gain access to Cyberschool's network or other networks beyond authorized access.*
- *Students will NOT make deliberate attempts to destroy data by spreading viruses or worms, or disabling, or removing antivirus software.*
- *Students will NOT engage in illegal acts such as arranging for the purchase of alcohol, threatening other persons, gambling or illegally downloading software.*
- *Students are responsible for their computers and should never leave them unattended.*

Language and General Operation

- *Students will NOT use the internet or any other electronic devices to engage in deliberate and repeated hostile activities that threaten, harass, or harm another individual.*
- *Students will NOT use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.*
- *Students must NOT post false or misleading information about other individuals.*
- *Students will NOT post information that could cause damage to people or property.*
- *Students will NOT use the internet or other electronic devices to attempt to impersonate another individual or organization.*
- *Students will NOT post information that could disrupt the classroom or school.*
- *Students will IMMEDIATELY tell a teacher if the student encounters inappropriate sites.*
- *Students will ask for permission to print.*
- *Students will follow Cyberschool Staff Members' directions when using a computer or the network.*
- ***Students will treat hardware and software with respect, as it is school property. Students and parents/guardians are financially responsible for any damage to equipment caused either willfully or as a result of carelessness.***

Central City Cyberschool is not responsible for loss of data, nor is the Cyberschool responsible for materials unauthorized by teachers, but accessed by students. The Cyberschool uses web filtering hardware and software to restrict student access to inappropriate content; however, there is no absolute guarantee that students cannot access such content. Therefore, students must be responsible technology users.

If you have any questions, please call the Technology Director at 414-444-1966 x 113

The signatures on this form are binding and indicate that the parties who signed have carefully read the terms and conditions of the Student Acceptable Use Policy, understand their significance, have discussed it (parent with student), and are in agreement.

Further, it is understood that this agreement must be signed and returned to the Central City Cyberschool of Milwaukee before the student will have access to a computer, the network, the internet, and e-mail.

Print Student Name

Student Signature

Date

Print Parent Name

Parent Signature

Date

(Classroom teacher will fill in information below)

Teacher's Name

RM#

Computer Service Tag #